



# F-1 Change Request Form

The Code of Federal Regulations states that A student must inform DHS and the DSO of any legal changes to the student's name or of any change of address, within 10 days of the change (8 CFR 214.2(f)(17))

Please use this form to update us about any changes to the listed information.

Section 1: Student Information			
First and Middle Name:		Last Name:	
NCTC Student ID Number:	Date of Birth:	Email Address:	
Street Address:	City:	State:	Zip Code:

Section 2: Type of Change
Please select the changes you wish to make:
<input type="checkbox"/> <b>Name Change</b> <i>Please send a copy of your updated passport and a Request for a new I-20 with this form.</i>
<input type="checkbox"/> <b>Local Address Change</b> <i>Proof of address and Record Maintenance Form required.</i>
<input type="checkbox"/> <b>Permanent Foreign Address Change</b>
<input type="checkbox"/> <b>Visa Status Change</b> <i>If your status has recently changed to Permanent Resident, please send a copy of your PR Card or Approval Notice with this form.</i>
<p style="text-align: center;">* The Record Maintenance Form can be found in your NCTC student portal.</p>

Section 3: Signature	
Signature: <hr/>	Date: <hr/>